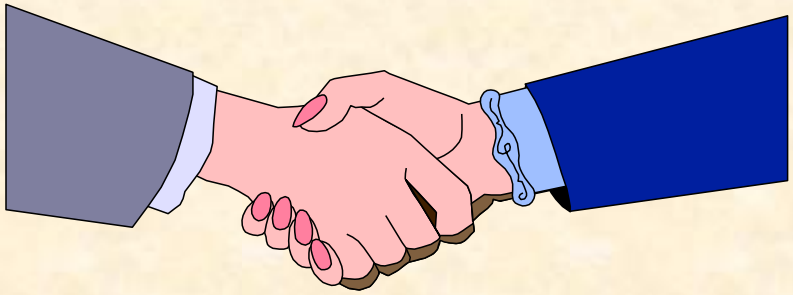
STANDARD PROCUREMENT SYSTEM (SPS)

What is SPS?

The information technology resources required to
support the procurement mission from acquisition
planning through contract closeout for all DoD activities.

SPS is based on a commercial product from CACI called Procurement Desktop. It was expanded into Procurement Desktop-Defense (PD^2).

Why SPS?



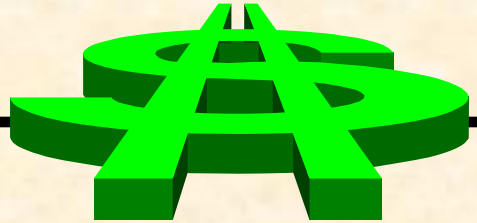
OSD - Eleanor Spector: (letter of 7/12/96)

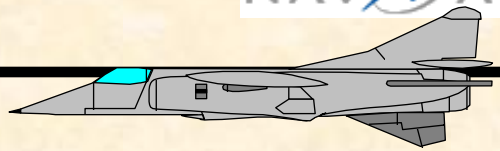
- **SPS will perform standardized procurement functions**
- **Prohibits development of software that duplicates SPS functions**
- **After SPS development, discontinue legacy systems**

OSD – Michael Wynn: (letter of 7/14/04)

- **SPS is the DoD standard and all Services shall use SPS as their base contract writing tool**

BENEFITS FROM SPS





Acquisition Community

- Std. Processes & Procedures
- Modern AIS/Tools
- Reduced Training Costs
- EC/EDI Engine
- Paper Reduction
- Manual/Duplicative Task Reduction
- Adjust Without Affecting Quality of Service
- Eliminate Duplicative AIS (Legacy) Maintenance & Development Costs
- Past Performance Data Repository
- Links to Financial Systems

Financial Community

- Standardize lines of accounting
- Standard Vendor Pay System
- Paper Reduction
- Data Entry Reduction
- Eliminate Duplicative AIS Maintenance & Development Costs
- Reduced UMDs/NULOs
- Better Research Tools
- Link to SPS input and funds tracking

Warfighter

- Reduction in Lead Times (Reduced Cycle Time)
- Visibility of Requirements
- Deployable Procurement System
- Re-Coup Funds Not Require More Rapidly
- Reduced Current Funding Required to Cover Unresolved UMDs
- Access to Data

- Metrics will be developed to track progress

SPS Orlando
Points of Contact

SPS Project Manager, 407-380-4995

SPS Project Support/Technical Expert, 407-380-8713

SPS Orlando
Other Items of Interest

- The PID/PR Process and SPS
- The Workload Management Process
- The Contracting Process
- The Interface between SAP and SPS
- Where Awards are Posted

SPS Orlando
The PID/PR Process and SPS

- **The PID/PR moves to SPS via an adapter that places the data in an SPS PR in the inbox of the team leader designated to receive that code's PID/PRs**
- **The SPS PR is assigned to a specialist to initiate contract action**
- **The Specialist reviews the requirement and has dialogue with the Requestor, then moves forward with the solicitation and contracting process**
- **After agreement is reached, and the award is ready for Contracting Officer signature, the document is interfaced back to SAP for funds validation, and creation of the SAP PO number.**
- **The SAP PO number will reside in all future modifications/orders associated with the award.**

SPS Orlando
The Workload Mgmt Process

- **The PCO assigns the incoming PID/PR to a specialist for action**
- **The PCO can view the progress or status of the PR at any stage through Workload Mgmt, and take corrective action as necessary**
- **At the conclusion of the assignment, SPS records the action as complete and data is available for historical purposes.**
- **Internally to SPS, lead time is recorded for the action, and the PCO is advised upon completion of the action.**

SPS Orlando
The Contracting Process

- **The Specialist/PCO must conform to myriad laws and implementing regulations in processing contract actions. The Federal Acquisition Regulations (FAR), and the Defense Federal Acquisition Regulations (DFAR), and other implementing policies such as NAVAIR Regulations all must be considered.**
- **The award goes through a standard set of steps, with many variations in the process. These variations depend on size of procurement, type of action, priority, special procurement methods, or other procurement methods such as an order under Federal Supply Schedules**
- **When all requirements have been met, agreement reached, and concurrence with law and regulation are satisfied, the PCO will execute the contract, binding the government.**

SPS Orlando
Interface between SPS and SAP

- The PID/PR is entered into SPS via an Adapter. That is the WebMethods Integration Server
- Where the PID/PR is inadequate it will not insert into SPS and must be corrected by the requirements office.
- At contract execution, the document is interfaced from SPS to SAP for funds reconciliation and obligation, and Line Item verification
- At that time a SAP PO number is created and is inserted into the Local Information field of the SPS document, and advises the PCO that award can be made.
- Where an error exists, the Adapter returns the award unapproved to the PCO for correction.
- The instance of error creation seems to be equally split between the specialist and the person submitting the requirement. Each has the ability to correct their own mistakes, either in SPS or in SAP.

SPS Orlando
Where Awards are Posted

- **Once an award is executed SPS puts it in a queue for transmission to NAFI. That process occurs once each day**
- **Any attachments to the award are posted at NAFI manually by the specialist**
- **DFAS pulls its payment copy from NAFI**
- **DCMA pulls its administration copy, if required, from NAFI**
- **Activities can also post awards on specific websites for public viewing.**
- **The official contract file remains within the contracting organization.**